

**MINUTES FOR STUDY ABROAD
MEETING**

December 11, 2015 8:30 am

**Location: Doyle Library 4243
Video Conferenced to Call 632**

Present:

Dr. Masanori Iimura, Instructor Chemistry Department
Ginnie Kerr, Vice President of Student Life and Student Committee Member
Michelle Hughes-Markovics, Instructor Behavioral Sciences Department
Anita Rich, Administrative Assistant, Arts and Humanities
Vayta Smith, Director Admissions and Records
Dr. Anna Szabados, Dean of Arts and Humanities and Committee Chair
Kent Wisniewski, Instructor Behavioral Sciences Department and Committee Co-Chair

Absent:

Susana Ackerman, Instructor Modern and Classical Languages Department
Dr. Terri Frongia, Instructor Modern and Classical Languages Department

The meeting of the Study Abroad Committee began at 8:30 a.m. on Friday, December 11, 2015 in Doyle Library, Room 4243, on the Santa Rosa Junior College campus and video conferenced to Room 632 Call Building on the Petaluma Campus.

1. **Minutes approved from previous meeting** dated November 13, 2015 with a clarification from Dr. Terri Frongia (in absentia), Instructor Modern and Classical Languages Department.

2. **Updates**

- a. **Barcelona (Fall 2015)**—Students are returning today
- b. **Florence ((Spring 2016)**—24 SRJC students; 83 throughout the consortium
- c. **Oxford (Summer 2016)** —20
- d. **Costa Rica (Summer 2016)**—8
- e. **Budapest (Summer 2016)**—Contract is in process

3. **Faculty selection for London, Fall 2017 and Florence, Spring 2018**

- a. Application Screening—Three applications were approved. The fourth application was incomplete. The committee agreed to contact the latter applicant and ask her to submit the remaining part of the application for consideration.
- b. Interviews have been scheduled for January 22, 2016 from 8:30 to 10:30 am

Ginnie Kerr, Vice President of Student Life and Study Abroad Student Committee member, inquired as to why adjunct instructors could not participate in Study Abroad. The answer is a matter of the legality of load balancing. However, adjuncts can participate in summer Study Abroad trips since there is no maximum load ceiling

4. Program Promotion and Support

- a. **Study Abroad Event**—Thursday, December 3—Approximately a dozen students attended. Most were students that were already committed to a Study Abroad trip, but animated discussions occurred among them.
- b. **Faculty Recruitment Event (Spring PDA Day)**—The Professional Development Committee rejected the faculty recruitment workshop suggestion for Spring PDA. Kent Wisniewski, Instructor Behavioral Sciences Department and committee co-chair, will make another proposal in the Spring.

5. Miscellaneous

- a. Dr. Anna Szabados, Dean of Arts and Humanities, and Mr. Wisniewski will be making a presentation regarding Study Abroad before the Santa Rosa Junior College Board of Trustees meeting in April 2016.
- b. Two images for the canopy's side panel were displayed. The committee selected one.
- c. Suggested motto to accompany image—*Travel, Learn, Explore...*
- d. Plans are underway to finance two instructors' participation in an educational exchange program with the *Zealand Institute of Business and Technology* in Denmark. Professional Development may cover one instructor's expenses. Competing for a California Colleges for International Education Grant (CCIE grant) may be a way to pay for the other instructor.

Meeting ended at 9:10 am.

Next meeting is scheduled for March 11, 2016.